

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: CRAVINGS CREATIVE FOOD SOLUTIONS INC. Address: 312 Santolan Rd. cor Jose Abad Santos, Little Baguio, San Juan TIN: 008-015-733-000 Account No.: 0035-7801-9972 Telephone: 8277-2436	P.O. # <u>023-07-107</u> Date: July 3, 2023 Bank: BDO - Loyola Heights Berkeley Branch Mode of Procurement: Small Value Procurement
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>OFFICE OF THE SOLICITOR GENERAL</u>	Delivery Term: July 3, 2023 at specific time
Date of Delivery:	Payment Term: Within 10 days after the event (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Lot	<p>Procurement of Food for 2023 OSG Legal Internship: SolGen's Hour, inclusive of delivery and other charges:</p> <p><i>Event Title: "2023 OSG LIP: SolGen's Hour"</i></p> <p><i>Event Date: July 3, 2023</i></p> <p><i>Delivery Address: Pre-function Room, University of the Philippines - BGC Campus; 32nd Street, University Parkway District, Bonifacio Global City, Taguig</i></p> <p><i>Estimated No. of Attendees: 80 pax</i></p> <p>Minimum Inclusion: Mini Ensamada Biko Roll Pork Bbq Pancit Malabon Turon with Langka Buko Pandan Iced Tea/ Coffee and Tea Must served in an aesthetic spread/buffet table with skirtings. Supplier should provide the plate, utensils, cutleries, and glasses. Includes at least 10 round tables and tiffany chairs with not more than 10 persons per table or will be adjusted based on the space available Includes at least 2 round tables for VIPs that should be served in a plated meals and with designated wait staff. Each table and chairs must include skirting with the approved colors of end-users. Includes Professional Waiter Service</p> <p>Other Requirements: Must provide food boxes for take-outs All left-over foods should be properly coordinated to end-user and be given to the authorized representative. All servers should be in uniform with the name tags of "Supplier" Supplier should coordinate with the venue for permit and other requirements</p>	1	Php 63,000.00	Php 63,000.00

Stock No:	Unit	Description	Qty.	Unit Cost	Amount
		<p>General Requirements - Quality:</p> <p>Delicious; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time; Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>Note: <i>The stated quantity might differ upon actual delivery/PO. The Supplier must also provide an option for postponement, and or modification to quantity due to possible changes in quarantine protocol or agency announcements.</i></p> <p><i>The following documents shall be deemed to form & construed as part of this agreement:</i></p> <ul style="list-style-type: none"> Contract Quotation Other documents as may be required by laws 			
Total Amount in Words:		Sixty Three Thousand Pesos Only			Php 63,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:


 Editha R. BUENDIA
 (Signature over printed name)

July 3, 2023
 (Date)


JESSICA L. CASTRO
 CAO, Administrative Division

EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:


ARIEL J. UBINA
 Chief Accountant

ALOBS: 02-101101-2023-07-401

Amount:

₱ 63,000.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184


CHRISTIAN D. BUAT
 Admin Assistant I, Administrative Division